

Attendance

Full time attendance and punctuality are expected of all students. Students are expected to register every day with the Form Tutor at 8:50am and at 1:30pm.

- Absences – Parents (not students) telephone 01229 483900 (option1) or e-mail confirmation of absence - attendance@uvhs.uk or via Edulink. This is required for every day of absence.
- Known absences - When an absence is known in advance (e.g. interview, open day visits etc) a 'Sixth form leave of Absence during Term Time' form needs to be completed. It is located within the sixth form section of our school website.

If a student is not feeling well during the school day, they are expected to either find one of the Sixth Form Team or go to Student Services. They must not leave the site without following this procedure.

We always aim to support students through their studies. All students are expected to take responsibility for their academic progress and attendance. If a student is struggling academically, they are encouraged to seek support from subject teachers, tutors, or the Sixth Form team as early as possible. Regular attendance is essential for success, and any absence must be reported and explained in accordance with the school's procedures. Persistent lateness or unexplained absences will be followed up and may lead to formal intervention. The Sixth Form will work closely with students and parents or carers to address any issues, but students are ultimately responsible for meeting deadlines, attending all lessons and study periods, and engaging fully with their learning.

Holidays

We discourage students taking time off in term time. If it is unavoidable, you should complete an 'Extended Leave of Absence during Term Time' form. Permission is given at the discretion of Mr Hardwick.

Smoking and vaping

Smoking or vaping is not allowed on or within proximity of the school site. Students should not smoke or vape on the way to or from school, which we will consider as bringing the school into disrepute.

Alcohol

Possession of alcohol on school premises and drinking of alcohol during the school day is not permitted. If alcohol is found on any student then they may be asked to leave the Sixth Form.

Illegal drugs/Harmful substances

Possession, use or supplying illegal drugs/harmful substances is unacceptable. Appropriate action will be taken if it is thought that an offence has been committed. Students may also be asked to leave the Sixth Form.

Cars

Students are only allowed to park in the overflow car park if they have filled in and had a sixth form parking permit authorised and must drive responsibly at all times. Any infringement will result in this privilege being withdrawn.

Behaviour

Sixth Formers are expected to have high standards of behaviour at all times and to set a good example to younger students. Poor behaviour may result in a student being asked to leave the Sixth Form.

Dress

Sixth Form students at UVHS are role models for younger pupils, whom they will come in to contact with throughout the school day. Therefore, the dress code, while allowing Sixth Formers to express themselves as individuals, emphasises the need for suitable attire; for this reason, very short, tight or revealing clothing is deemed inappropriate. In addition, in interpreting these guidelines Sixth Form students should ensure their overall appearance is in keeping with the working environment of a school which holds high standards of all students.

Dress code expectations

- No revealing tops (for example low cut or showing bare midriff)
- Shorts and skirts should be mid-thigh length at the shortest
- One, small discreet nose stud may be worn
- No offensive slogans
- No very torn/ripped jeans
- No hats in school buildings
- No outdoor coats to be worn in lessons
- Sensible footwear (eg no flip flops and also no open toed shoes in practical lessons)
- No extreme hair colours or hairstyles

The decision as to whether clothing is deemed appropriate will rest with senior staff in the school and students who are inappropriately dressed may be asked to go home and change.

ICT

Students are expected to adhere to the school's ICT acceptable use policy and not to abuse resources on offer.

Sixth Form lanyards

Students are expected to wear their Sixth Form Student ID lanyard at all times whilst on the school premises. There is a charge for replacement lanyards so students should look after theirs once they have been issued with it.

By signing this agreement, you are agreeing to adhere to the above responsibilities outlined in this document.

Ulverston Victoria Sixth Form Home-School Agreement

The Sixth Form represents a major transitional period in your lives during which you need to develop and make progress as you move towards adulthood. This can be a demanding time, as you are not only expected to gain academic qualifications but also show yourself to be reliable, develop new skills and take increasing responsibility for your own learning. We aim to ensure that you are aware of what is expected of you. To help you achieve your full potential in the Sixth Form, we have developed this agreement in conjunction with the school and students and ask for your parents to support us in this.

UVHS Sixth Form

Parents and students can expect

- Good teaching in a safe, supportive environment
- To be listened to
- Arrive to lessons on time
- Students to be informed of a known absence in advance and appropriate work to be left
- Clear deadlines for work to be completed
- Marked and constructive feedback to be given on assignments/homework within a reasonable time period
- Suitable study areas to be provided
- Textbooks and other suitable learning resources to be provided
- Parents to be informed of any unexplained student absence
- Parents to be informed of any concern/problems regarding the student
- Opportunities to be provided for students to participate in Sixth Form enrichment/extra curricular activities
- A tutorial programme and careers advice to be made available along with access to a learning mentors

Students

We expect students to

- Always work to the best of your ability
- Ask for help when you need it
- Tell us when you have a problem
- Listen to and act upon advice
- Arrive to all lessons on time
- Attend all lessons, tutorial periods and assemblies
- Be organised for every lesson
- Inform the school on the same day of an absence
- Not take holidays during term-time**
- Complete work on time and meet deadline dates
- Commit the required amount of independent study to each subject each week
- Limit part-time working hours so as to not interfere with Sixth Form studies
- Make effective use of study time
- Respect all Sixth Form facilities
- Be a positive role model to younger members of the school
- Take part in at least one enrichment activity
- Return all school-issued books in good condition
- Agree to parental notification of student absences
- Ensure, as far as possible, that all students' routine appointments (e.g. dental/GP) and driving lessons are taken outside of teaching time

Parents

We expect parents to:

- Support students through their studies
- Attend parents' evenings
- Keep school informed of any problems which may affect student progress
- Inform the school of any absence on the first day of absence
- Not take holidays during school time
- Ensure, as far as possible, that all students' routine appointments (e.g. dental/GP) and driving lessons are taken outside of teaching time
- Agree to support the Sixth Form should a student's unauthorised absences accumulate.
- Provide supporting evidence for student illness/appointments etc.